



# PURCHASE ORDER

**PO Number: 303-1-0913**

*Requisition Number: 303-1-02042*

**Order Date: 6/28/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Other  
6506 Bolm Rd.  
Will Call // Pick Up  
Austin, Tx 78721

**Show numbers on all papers and packages**

## Referenced Source or Vendor

17509023697  
New Haven Moving Equipment  
5108 Rittiman Rd  
Ste 110  
San Antonio, TX 78218-4681  
Kevin Salmon  
Phone:800-961-7237, Fax:

10 - Dual Rail "H" Dollies / 18x30 with 5 Casters

## Description

Price Per Attached Printout Dated 06/10/2021.  
TFC Contact:  
Matthew Coy  
512-463-4907

## Line Items

| Description   | Qty | Unit | Unit Price | Start Date | End Date  | Total           |
|---|-----|------|------------|------------|-----------|-----------------|
| Item#: NH275-50.<br>Dual Rail "H" Dolly 18x30 w/5" Casters.   |     |      |            |            |           |                 |
| <b>NIGP Class:</b> 560<br><b>NIGP Item:</b> 63<br><b>Object Class:</b> 334<br><b>Reimbursement Type:</b> Not Reimbursable | 10  | Each | \$91.50    | 6/28/2021  | 9/30/2021 | \$915.00        |
| <b>Grand Total</b>  |     |      |            |            |           | <b>\$915.00</b> |

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

|                                  |  |
|----------------------------------|--|
| <b>Agency</b>                    | TFC  |
| <b>Fiscal Year</b>               | 2021   |
| <b>Division</b>                  | Executive  |
| <b>Program</b>                   | Surplus Property - Federal/State   |
| <b>Phone</b>                     | 5124634907   |
| <b>Org Code</b>                  | 0330 - State Surplus Property  |
| <b>Type of Purchase/PCC Code</b> | 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00 |
| <b>Work Order Number</b>         | N/A  |

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### **Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

#### **TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)